

RACING STEWARD**Nature of Work**

Under limited supervision, at the full-performance level, enforces racing rules and regulations at a thoroughbred race track. Oversees and manages the operation of the race track. Performs related work as required.

Examples of Work

Views each race with binoculars, looking for any riding infractions, reviewing video tapes following the race; entertains any objection made by a jockey or trainer and determines whether a change in order of finish is warranted. Accepts scratches of horses for the program; finalizes the naming of jockeys.

Reviews any late scratches with the veterinarian.

Receives the security and jockey reports.

Approves license applications after checking all accurate information available under the NASRIS program.

Administers the written trainers test and approves apprentice jockeys certificates; conducts informal or formal hearings resulting from possible rule violations; supervises the taking of entries.

Views video tapes with the jockeys, reviews careless or rough riding, and discusses if any action should be taken against any jockey.

Makes prompt and accurate decisions for any emergency situations that might happen during the racing program.

Closes bets and declares race an official finish.

Coordinates the work of subordinates.

Knowledge, Skills and Abilities

Knowledge of laws of West Virginia horse racing and the Commission rules of racing.

Knowledge of racing eligibility requirements.

Knowledge of eligibility requirements for trainers and apprentice jockeys.

Knowledge of the track's wagering system, rules and regulations.

Knowledge of thoroughbred and thoroughbred racing.

Ability to interpret and enforce rules and regulations.

Ability to determine racing violations, conduct proper violations hearings and issue rulings.

Ability to supervise and coordinate all pre-race activities.

Ability to administer tests for trainers.

Ability to complete, maintain and review reports.

Ability to assign and supervise the work of both professional and clerical personnel.

Ability to establish and maintain effective working relationships with officials, other employees and the general public.

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RACING STEWARD (CONT'D)

Minimum Qualifications

TRAINING Graduation from a standard high school or equivalent.

EXPERIENCE Five years of full-time or equivalent part-time
paid experience in thoroughbred or greyhound racing.

Established: 8/19/93
Effective: 9/16/93